



CA No 200/19

Certificate of Registration of Societies

ACT XXI OF 1860

BHUBANESWAR

No. 2445-10/of 2018-2019

I hereby certify that "COSMOPOLIS RESIDENTS WELFARE ASSOCIATION",
PLOT NO-513, DUMDUMA, COSMOPOLIS COMPLEX, BHUBANESWAR, P.S- KHANDAGIRI
DIST- KHORDHA has this day been registered under the Societies Registration Act
(No. XXI of 1860).

Given under my hand at Bhubaneswar this eighth day of June, Two
Thousand Eighteen.

Signature

Addl. Registrar of Societies,
Bhubaneswar

ADDL. REGISTRAR OF SOCIETIES
BHUBANESWAR:

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Compared by: *[Signature]*



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Memorandum of Association of Cosmopolis Residents Welfare Association.

1. **Name of the Society** : Cosmopolis Residents Welfare Association.
2. **Registered Office** : The Registered Office of the Society shall be remain in the Capital Territory of Bhubaneswar and at present is in the following address:- **Plot No-513**
Cosmopolis Complex- Dumduma, P:O:- Dumduma - 751019, P:S:- Khandagiri, Bhubaneswar, District:- Khordha.
3. **Working Area of the Society**: Bhubaneswar Sub-Division in Khordha District.
4. **Aims and Objects of the Society**: The main aims and objectives for which the Society is established are as under:-
 - (i) To make best efforts for creating mutual harmony, co-operation and love and affection amongst the residents of Cosmopolis;
 - (ii) To take up the matter with the competent authorities for common interests of the residents for providing and or improving upon common facilities in the areas like- Park, Drainage, Roads, Street Lights, Scavenging, Water, Electricity supply, Banking, Post Office, Bus Service facilities, Community hall, Health Centre, Ration Shop, Mini Super Bazaar and Shopping Facilities, Etc.
 - (iii) To arrange establish and open Libraries and Reading Rooms for the use of resident/members;
 - (iv) To arrange and organize Social, Spiritual and Cultural functions from time to time;
 - (v) To make adequate arrangements for Poor, Widows and Handicapped orphans, Old aged, and Mentally retarded persons;
 - (vi) To manage, maintain and run all the common facilities available in the Cosmopolis Complex for equal usage and benefit of all its residents. To manage and maintain the Parking space and movement of vehicles inside the complex in a proper manner.

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- (vii) To Protect and safeguard all the Towers / Buildings from all perils such as Earthquake, Fire, Rains, Water Leakage, construction defects and to manage and maintain the towers / buildings by ensuring timely repair & maintenance, Painting, etc.
- (viii) To publish books, magazines, directories and other publications for the promotion, protection and advancement of residents.
- (ix) To approach the concerned authorities for redressal of grievances of members of the society;
- (x) To make correspondence in lawful manner, to arrange meetings, conferences, with the concerned authorities;
- (xi) To disseminate information of the government Rules, Policies and Notifications among the members of the association.
- (xii) To arrange health awareness programs amongst the residents of Cosmopolis and establish dispensaries, if required.
- (xiii) To organize seminars and provide lectures by the expert team of the Doctors, Journalists, Lawyers and other Professionals, etc.
- (xiv) To help and assist poor and needy residents and their families during emergencies such as flood, war, earthquake, and rains.
- (xv) To receive and collect IMFS from Assotech BEBL Infrastructure Private Limited, any gift, subscriptions and donations either in cash or in any kind or acquire by and other lawful ways and means and use the same in fulfillment of all or any other aims and objects of the Society. The income and property(s) of the Society shall be applied solely for promotion and fulfillment of the aims and objects of the society. If any person wants to contribute, donate or give subscription, the same shall be spent towards the promotion of the particular objects only.
- (xvi) To arrange and organize various kinds of welfare programs, vocational education, entertainment, games, etc. for children, working men & women and Senior Citizens.



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(xvii) To do such other things/ acts / activities which are necessary and which may be incidental or conducive to the attainment of any of the object of the Society.

(xviii) All the income, earnings, movable, immovable properties of the Society shall be solely utilized and applied towards the promotion of its aims and objects only set forth in the Memorandum of Association and no portion thereof shall be paid or transferred directly or indirectly by way of profit, dividend and bonus to any personnel claiming through any one or more of the present or past member. No member of the Society shall have any personal claim on any moveable or immoveable properties of the Society or make any profit whatever by virtue of his/her membership.

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5. **Governing Body** : The Names, Address, Occupation and Designation of the present members of the Governing Body of the Society is entrusted as required under section-2 of the Society Registration, Act 1860 as applicable to the Capital Territory of Bhubaneswar are as follows:

Sl. No	Name of the Executive/ Governing Body Member/ S/o/W/o.	Address	Occupation	Designation	Signature
1	Bisweswar Mahapatra, 55 Yrs, President S/o Sri Gourishyam Mahapatra	Cosmopolis, Dumduma, Khandagiri-751019. Bhubaneswar.	Business	President	Sd/-
2	Raj Kishor Mahapatra 57 Yrs, Vice President, S/o Late Bhubaneswar Mahapatra	Cosmopolis, Dumduma, Khandagiri-751019. Bhubaneswar.	Business	Vice President	Sd/-
3	Dinesh Kumar Agarwal 50 Yrs, General Secretary, S/o Sri Hariram Agarwal	Cosmopolis, Dumduma, Khandagiri-751019. Bhubaneswar.	Business	General Secretary	Sd/-
4	Lagnajit Dash 47 Yrs, Joint Secretary S/o Sri Uma Ballav Dash	Cosmopolis, Dumduma, Khandagiri-751019. Bhubaneswar.	Business	Joint Secretary	Sd/-
5	Prafulla Kumar Senapati 58 Yrs, Treasurer S/o Late Ganesh Senapati	Cosmopolis, Dumduma, Khandagiri-751019. Bhubaneswar.	Business	Treasurer	Sd/-
6	Ramakanta Lenka 61 Yrs, Joint Treasurer S/o Brundaban Lenka	Cosmopolis, Dumduma, Khandagiri-751019. Bhubaneswar.	Business/ Journalist	Joint Treasurer	Sd/-
7	Pramod Kumar Agarwal 51 Yrs Member S/o Late Arjun Lal Agarwal	Cosmopolis, Dumduma, Khandagiri-751019. Bhubaneswar.	Chartered Accountant	Member	Sd/-
8	Nalini Kanta Singh 44 Yrs Member S/o Sri Kirtan Bihari Singh	Cosmopolis, Dumduma, Khandagiri-751019. Bhubaneswar.	Service	Member	Sd/-
9	Ardhendu Mohapatra 54 Yrs Member S/o Late Satyananda Mohapatra	Cosmopolis, Dumduma, Khandagiri-751019. Bhubaneswar.	Service	Member	Sd/-
10	Chitta Ranjan Panda 49 Yrs Member S/o Sri Radha Mohan Panda	Cosmopolis, Dumduma, Khandagiri-751019. Bhubaneswar.	Service	Member	Sd/-
11	Pravash Kumar Dhal 52 Yrs Member S/o Late Suresh Chandra Dhal	Cosmopolis, Dumduma, Khandagiri-751019. Bhubaneswar.	Service	Member	Sd/-



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General Body: We, the undersigned are desirous persons of forming a society named Cosmopolis Residents Welfare Association under the Societies Registration Act, 1860 as applicable to the Capital Territory of Bhubaneswar in Pursuance of the Memorandum of Association of the Society.

Sl. No	Name of the Executive/ Governing Body Member/ S/o/W/o.	Address	Occupation	Designation	Signature
1	Bisweswar Mahapatra, 55 Yrs, President S/o Sri Gourishyam Mahapatra	Cosmopolis, Dumduma, Khandagiri-751019. Bhubaneswar.	Business	President	Sd/-
2	Raj Kishor Mahapatra 57 Yrs, Vice President, S/o Late Bhubaneswar Mahapatra	Cosmopolis, Dumduma, Khandagiri-751019. Bhubaneswar.	Business	Vice President	Sd/-
3	Dinesh Kumar Agarwal 50 Yrs, General Secretary, S/o Sri Hariram Agarwal	Cosmopolis, Dumduma, Khandagiri-751019. Bhubaneswar.	Business	General Secretary	Sd/-
4	Lagnajit Dash 47 Yrs, Joint Secretary S/o Sri Uma Ballav Dash	Cosmopolis, Dumduma, Khandagiri-751019. Bhubaneswar.	Business	Joint Secretary	Sd/-
5	Prafulla Kumar Senapati 58 Yrs, Treasurer S/o Late Ganesh Senapati	Cosmopolis, Dumduma, Khandagiri-751019. Bhubaneswar.	Business	Treasurer	Sd/-
6	Ramakanta Lenka 61 Yrs, Joint Treasurer S/o Brundaban Lenka	Cosmopolis, Dumduma, Khandagiri-751019. Bhubaneswar.	Business/ Journalist	Joint Treasurer	Sd/-
7	Pramod Kumar Agarwal 51 Yrs Member S/o Late Arjun Lal Agarwal	Cosmopolis, Dumduma, Khandagiri-751019. Bhubaneswar.	Chartered Accountant	Member	Sd/-
8	Nalini Kanta Singh 44 Yrs Member S/o Sri Kirtan Bihari Singh	Cosmopolis, Dumduma, Khandagiri-751019. Bhubaneswar.	Service	Member	Sd/-
9	Ardhendu Mohapatra 54 Yrs Member S/o Late Satyananda Mohapatra	Cosmopolis, Dumduma, Khandagiri-751019. Bhubaneswar.	Service	Member	Sd/-
10	Chitta Ranjan Panda 49 Yrs Member S/o Sri Radha Mohan Panda	Cosmopolis, Dumduma, Khandagiri-751019. Bhubaneswar.	Service	Member	Sd/-
11	Pravash Kumar Dhal 52 Yrs Member S/o Late Suresh Chandra Dhal	Cosmopolis, Dumduma, Khandagiri-751019. Bhubaneswar.	Service	Member	Sd/-



Signatures at Sl. No. 1 to 11
is attested by G.O/M.L.A.M.P.
Assoc.

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7. Name, Address & Signature of two Non-member Witness:

(a) Sri Becharu Charan Nayak.
At / po - Beham Sahi, Nayapalli,
Bhanbanusma, Khordha.

Sd/-

(b) Sri Suresh Kumar Panda.
village - Pattamandai
po
Dist - Kendrapada.

Sd/-



8. Essential Certificates:

- (a) Certified that this is the true and correct copy of Memorandum of Cosmopolis RWA.
- (b) Certified that there is no other society in the same name at the same place.
- (c) Certified that all the legal matters have been guided by the Society as per rules of S.R.A.-1860
- (d) Certified that this is a non-political, non-profit and charitable society.

Sd/-
(President)

Sd/-
(Vice President)

Sd/-
(General Secretary)

Sd/-
(Treasurer)

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Rule & Regulation of Association of Cosmopolis Residents Welfare Association



1. **Name of the Society** : Cosmopolis Residents Welfare Association.
2. **Registered Office** : The Registered Office of the Society shall be remain in the Capital Territory of Bhubaneswar and at present is in the following address:-
Cosmopolis Complex - Dumduma, P.O:- Dumduma - 751019, P.S:- Khandagiri, Bhubaneswar, District:- Khordha.
3. **Working area of the Society** : Bhubaneswar sub- Division in Khordha District.
4. **Membership** : The membership of the Society is open to any person/owner of a flat who has attained the age of majority and has interest in the development of the Society and abides by terms and conditions of the Society without discrimination of the religion, caste, creed or color, but subject to the approval of the Governing Body.
5. **Subscription** : The rate of subscription for all the members shall be Rs.2.00 per square foot of area of his/her unit/units per month as maintenance charge and one time admission fee Rs2000.00 per member. The maintenance charge is subject to change from time to time as decided by the Governing Body.
6. **Refusal**: The Governing Body of the Society may refuse any person for the membership, provided reasons for refusal be communicated to the person/owner concerned in writing with reason.
7. **Termination** : The Governing Body of the Society may terminate any member from the society on the following ground(s).
 - (i) On his/her death;
 - (ii) If the member fails to pay subscription for one/three(to discuss) successive years from the due date of paying subscription;
 - (iii) If the member of the Society works against the aims and objects of the Society
 - (iv) If the member- of the Society tenders his/her resignation to the Society
 - (v) If the member fails to attend three successive meetings of the General Body without intimations in writing. The reason for termination shall be communicated to the concerned member in writing.

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8. **Appeals** : Every such expelled/terminated member shall have right to appeal to the General Body of the Society which may or may not be accepted. All the appeals shall be preferred to the General Body of the Society; the decision of the General Body shall be final. The reason of rejection shall be communicated to the concerned member.
9. **Re-admission** : In case ,an expelled/ terminated member is re-admitted by the General Body, the same person/ member shall have to pay all dues up-to- date. The decision of the General Body shall be final.
10. **Rights & Privilege of** : Every member shall have right to participate in the --- General Body meeting of members. Besides this, he/she shall have also right to vote in the meeting of the Society. Every member shall be entitled to participate in the meetings , functions and get together programs of the Society.
11. **Quorum & Notice of the meetings :-**
- A. **General Body** : The meeting of the General Body shall be held at least once every year with 1/3 Quorum. No quorum shall be required in the adjourned meeting. An emergent meeting of the General Body may also be summoned on the written request of 3/5th members, with 3 days 'prior notice for such meetings. The notice period of the general meeting of the General Body shall be 30 days. The following business shall be transacted in these meetings:-
- (i) To prepare annual programs and policies;
 - (ii) To discuss and decide all such matters and issues which are directly or indirectly related to the affairs of the Society;
 - (iii) To pass annual budget of the Society.
 - (iv) To appoint in a qualified auditor for conducting annual audit of the society; and
 - (v) To consider any other business brought forward by the Governing Body.

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B. Governing Body : There shall be a Governing Body of the Society to look after and to manage the day- to-day affairs of the Society. It shall consist of minimum 7 and maximum 24 members including the office bearers. The meetings of the Governing Body shall be held every one month with 2/3rd quorum.

No quorum shall be required in the adjourned meeting. An emergency meeting of the Governing Body may also be summoned on the written request of 3/5th members by 3 days' notice of the meeting. The notice period of the Governing Body shall be 3 days. The following business shall be transacted in these meetings:-

- a) To take necessary steps for the implementation of all the programs and policies drawn by the General Body;
- b) To approve the necessary expenditure to meet the day- to- day requirements of the society;
- c) To take decisions on application for membership;
- d) To appoint Committee for disposal of any business of the Society or for advice on any matter pertaining to the Society;
- e) To arrange finance if required from other bank(s), institutions or individual on reasonable terms and conditions and the Governing Body as a whole is liable for its return;
- f) To appoint, terminate and fix duties of any staff;
- g) To receive, to have custody of and to expand the funds of the Society and manage the properties of the Society;
- h) To sue and defend all legal proceedings on behalf of the Society; and
- i) To take all such other legal steps which may appear beneficial for the smooth and better management of Society.

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j) The following is the present structure / strength of the Governing Body:-

1. President : One
2. Vice-President : One
3. General Secretary : One
4. Joint Secretary : One
5. Treasurer : One
6. Joint Treasurer : One
7. Executive Member : Four



12. Powers and Duties of the office bearers:

President :

- a. He / She shall preside all the meetings of General Body and Governing Body.
- b. In case of equality of votes in any meetings, he/she shall tender his/her casting vote.
- c. He / She shall supervise work of other office bearers from time to time.

Vice President :

In the absence of President, the Vice-President shall enjoy all powers and duties which are entrusted to the President. He/She will also assist to the President in his/her duties from time to time.

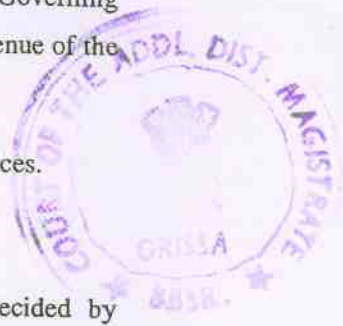
General Secretary:

- a. He/She shall keep all types of records of the Society including the register of members containing their names, addresses and other brief particulars.
- b. He/She shall undertake all types of correspondence on behalf of the Society.

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- c. He/She shall convene the meetings of General Body, Governing Body and inform every member regarding time, date and venue of the meeting through a 5 days' earlier written notice.
- d. He/She shall represent the Society in public and private offices.



Joint Secretaries :

In the absence of General Secretary, one of the Joint Secretaries, as decided by Governing Body shall enjoy all powers and duties which are entrusted to the General Secretary. They will also assist to the General Secretary in his/her duties from time to time.

Treasurer :

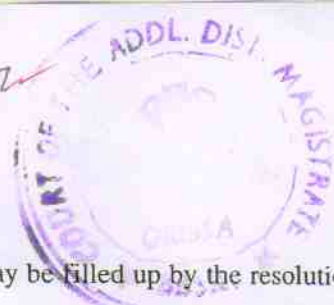
He/She shall collect subscription, gifts, grant-in-aid and donations from the members and general public and shall be responsible for up-keep and maintenance of a true and correct accounts of the Society's fund.

Executive Members :

They will assist in the day- to- day work of the Society as directed by the President and General Secretary.

- 13. **Financial Year :** The financial year of the Society shall be from 1st April to 31st March, of every year.
- 14. **Source of Income and Utilisation of Funds :** Interest on Bank Savings account / Bank Fixed Deposits, Members Subscriptions, Maintenance charges collected, donations, grant-in-aid and gifts from the members and the general public shall be the source of income of the Society. All the income of the Society shall be utilized towards the aims and objects of the Society including maintaining the assets of the Society and providing facilities and services to the members.
- 15. **Operation of Bank Account :** The funds of the Society shall be kept in a scheduled bank. The bank account of the Society shall be operated by Treasurer and/or either of the President or General Secretary.
- 16. **Audit Of Accounts :** The accounts of the Society shall be audited by a qualified auditor every year to be appointed by the Governing Body.

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17. **Filling Up Casual Vacancies:** The casual vacancies may be filled up by the resolution passed by majority of votes by both the Governing Body and General Body up to the next election.
18. **Election:** The Governing Body of the Society shall be elected for a term of 2 years in General Body meeting. The raising hands or by ballot papers shall be the mode of election. The newly elected Governing Body list should be attested by three out-going office bearers and it will be filed with Registrar of the Societies, Bhubaneswar.
19. **Annual List Of Managing / Governing Body (Section 4 of the Act):** Once in the month of April every year, a list of the office bearers and members of the Governing Body of the Society shall be filed with Registrar of the Societies, Bhubaneswar as required under section 4 of the Societies Registration Act, 1860.
20. **Legal Proceedings (Section 4 of the Act):** The Society may sue or be sued in the name of the President / General Secretary as per provision laid down under section 6 of the Societies Registration Act, 1860 as applicable to the Capital Territory of Bhubaneswar.
21. **Amendment (Section 12 & 12A of the Act) :** Any Amendment in the Memorandum of Association or rules will be carried out in accordance with procedure laid down under section 12 and 12A of the Societies Registration Act, 1860.
22. **Dissolution and Adjustment of Affairs (Section 13 & 14 of the Act) :** If the Society needs to be dissolved, it shall be dissolved as per provision laid down under section 13 & 14 of the Societies Registration Act, 1860 as applicable to the Capital Territory of Bhubaneswar.
23. **Application of the Act :** All the provisions under all the sections of the Societies Registration Act, 1860 as applicable to the Capital Territory of Bhubaneswar.
24. **Essential certificates :** Certified that this is the true and correct copy of Rules and Regulation of the Society name. Certified that there is no other Society in the same at the same place. Certified that all the legal matters have been guided by the Society as per rule of S.R.A-186C and its amendment-1969. Certified this is a non-political, non-profit and charitable society. Certified that all the signatures in the General Body are genuine.

Sd/- (President) Sd/- (Vice-President) Sd/- (General Secretary) Sd/- (Treasurer)

Copied by :
Compared by :

Attested to be true Copy
Sudhakar Khanday
Head Clerk,
District Record Room
Khurda Bhubaneswar
17/12/19