

MINUTES OF THE MEETING OF THE GOVERNING BODY WITH THE ACCOUNTS RECONCILIATION COMMITTEE (ARC) AND THE FORMER EXECUTIVE BODY (EB), DATED 27-06-2020

A meeting of the Governing Body (GB) with the Accounts Reconciliation Committee (ARC) and the former Executive Body (EB) was held at 05.00 PM on 27-06-2020. The meeting in the committee Room of the Club House with President, CRWA on Chair was conducted with due Care of social distancing and sanitizing of the Hall. It was attended by 12 members from the GB, 05 members from the former EB and 03 (one common in ARC and GB) members of the ARC from outside the GB.

1. Before the start of meeting and welcome address of the President CRWA, Mr. Pruthijit Mohanty Treasurer of the former EB, raised an objection to the presence of two (2) esteemed members of the previous EB namely Mr. Lagnajit Dash and Mr. Sailen Patra the Joint secretary and the Joint Treasurer respectively and left the meeting in spite of a clarification by the President that they were duly invited as the members of previous EB and despite request by some of the previous EB members and GB members to continue attending the meeting. While leaving the room in a huff without any justification, he alleged that he was sufficiently humiliated and he cannot be further humiliated by the presence of them.

2. After exit of Mr. Mohanty the president made a brief welcome address pointing out the purpose of convening such a joint meeting to find out a solution to the impasse in submission of a structured Accounts Statement of the society fund for the tenure of the former E.B (01-09-2018 to 31-08-2019) even after nearly ten months from handing over charges to the present E.B. Then he requested Mr. Girijasankar Acharya, the ex-president to briefly appraise the members of the steps taken by their body to finalize the Account Statement

3. Mr. Acharya on his brief address admitted that there might have been some discrepancies in following the procedure in maintaining accounts and a cash book of society fund as they have neither knowledge nor experience. He further stated that as far as he knows, there had been no misappropriation of fund. He urged the co-operation of all concerned including the present Body to help them in setting the things right in the interest of the society. Mr. Ramnath Subudhi, the ex-General Secretary also made a similar appeal as ex-President.

4. The President, CRWA requested the ARC to read out its report submitted to the EB on 23.06.2020. Mr. Arun Kumar Sarangi, a member of the ARC read out the preamble to the

R.S.

Report and the abstracts of their findings and their recommendation. The President requested the office bearers of the former E.B to respond to it point wise with clarification and suggestion for rectification if any and they agreed to it.

5. A) The former E.B admitted the mismatch of Rs.8.12 lacs between the handover documents and figure in tally as stated in point No.1 was due to wrong entries of expenses towards salary of society staff in Haulaging Head of income. They admitted the error in the handing over documents and and stated that same has been reconciled. However GB asked them to check again and if required to do the needful within a week.

B) Regrding discrepancy in collection through Money Receipts Books issued to different persons and physical availability after its use as stated in point No.02 of the Report, Mr.Prasant kumar Padhy, ex- Vice-President was assigned to re check the mismatch in actual collection through (Rs.33.75lacks) reflections in the tally(31.48 lakhs) and the figure in handing over document (Rs,39.48 lacks) within a week He was allowed to seek assistance of any member from their E.B for the purpose.

C). The observation as point No.3 ie missing of 14 numbers of MR Books the mismatch, ARC found 12 MR books after report preparation. As regards to parking collection, Rs.6, ,297,00 was received through MRs ,Rs.5.99 lacks was shown by ex-treasurer and difference therein is to be checked and clarified within a week for necessary rectification both in the tally and the hand over document. Later

D). On late filling of IT Returns without approval of the General Body, change of Auditor and appointment of a new Auditor without following the rules of the Bye-laws as noted in point No.4 was admitted by the former EB. Since the late fine deposited in filling IT Returns of CRWA and CRWT for the year 2018-19 has already been received as refund by 14.04.2020 and the matter has been placed and discussed in a subsequent meeting of the General Body the Governing Body exonerated the former EB from the charges and dropped the para

E). On Payment of Rs 35,400/-to a firm Ms Niran&co as advance against contract for Rs.50,000/ +GST for evaluation and submission of a Report and SOP for smooth running of all operations of the Society as noted in Point No.5. The former EB adimitted its failure in getting it done. Having little or no scope to follow up with the firm the G.B decided to treat it as a dead investment and asked ex-Secretary to write a letter to close the work order

(Rd)

F). On the mismatch between the Trial Balance and Annual Statutory Audit Report as on 31st March ,2019 as noted in Point No.6&7 to the tune of 12.26 lacks need to be clarified and matched in the Tally for record and reference Mr.G.S-Acharya Mr P.K Padhy were assigned to match it with the help of Mr A.K Singh CA within a week

G). The observation in point No.8 citing a manipulated cash entry to reduce the cash balance by Rs.17,000 through a Journal voucher possibly after the handing over of charges need to be justified after a thorough checking and rectified accordingly. Mr. Prasanta Padhy was assigned with the task and was asked to complete it within a week

H).Physical missing of voucher inspite of entries in the Tally, practice of not numbering of the vouchers as mentioned in point No.9 were considered as lapses of serious nature. Attempts must be made to trace out the missing documents/vouchers and numbered serially within a week by the ex-General Secretary and ex-VP .

I). Cash payment to the tune of Rs.30.74 lacks for staff salary, purchases of assets, major Repairs, payment to SKL and Sundry Expenses as noted in point No.10 need to be justified with clarity by the former EB within a week.

J). The difference of Rs.400/- between cash Balance (Rs.3,53,468) and Cash handed over to the new EB on 31.08.2019 as noted in point.No.11 need to be rectified within a week by the former EB

K). On non availability of an exact calculation of amount receivable/received from the Builder and the failure due to delay in investment/re-investment of Society Fund causing loss of interest to the tune of Rs.1.3 lacks as stated Point No.12,13 and 14 was exonerated on the ground of a procedural delay in taking a decision on it. This para was dropped.

L). On cancellation of the GST Accounts of the CRWT and CRWA for non filling of GST Returns as mentioned in point No.15 and apprehension there in of legal complicity, the GB decided to seek a clarification from the previous EB in consultance with a practicing Chartered Accountant for further course of action .

M). About the purchase of L.P.G Cylinders for an amount of Rs.11.72 lakhs from April,2019 to August,2019 availing a Subsidy of Rs.2.80 lakhs as mentioned in point No.16 need to be checked by the former EB as the stock tally was not available to the ARC.

N). The payment of Rs. 20 lakhs to Ms SKL and rest of its dues on the society after deductions due from him towards staff salary, payment made to Ogimal Engineering and many more as mentioned in point No.17 need to be dealt with by the former EB through a

Ral

Pg-3

negotiated settlement outside the Court after a clearance from the Governing Body appointed committee and approval of the settlement amount by the General Body if Possible or the Governing Body due to the present COVID-19 restrictions of the Government.

O). Cash payment to A1 Electronic towards purchase of LED Bulbs to the tune of Rs 37,000/- out of which there is a GST invoice only for Rs20,000/- need to be checked and verified with stock register, if any, and justification for the same to be submitted by the former EB as mentioned in point No.18 within a week.

P). Lift related expense such as Battery/ARD Replacement and purchase of Earthing materials for about Rs.4,42,000/- in total were not done by following proper procedure and due approval as mentioned in point No.19 and 20. But it was clarified and hence closed.

Q). The G.B dropped the objection raised in point No.21 relating to engagement of M/s Orissa Engineering for supply of earthing materials as a futile exercise which will yield nothing at this stage

R). Regarding the expenditure of Rs.38,660/- on post FANI repair of damages as raised in Point No.22 need to be reconciled by the former E.B with necessary approval in MOM of the E.B /Gov.Body/GB within a week

S). The point raised in Other findings suggesting maintenance of a separate account of the Festival Collection @ Rs.60/- per flat per month through secure meter which had not been done was taken note of by the GB and advised to the former EB to do it for their period within the stipulated period of one week

T). The recommendation of the ARC on some points like (i) Following of Basic Accounting procedure of Society Fund (ii) Meticulous maintenance of cash Book (iii) Authentication of all entries in the Tally by the Treasurer (iv) Monthly Audit of Society Fund for a correct Balance sheet and filling of IT Returns (v) Minimizations of cash Expenses (vi) month wise maintenance of Cash Vouchers with proper serial numbering and (vii) Exhaustive review of the accounts matters of the society by a technical/financial/consultant was highly appreciated by the members and same will be duly considered.

U). The GB resolved and requested the former EB to reconcile all the accounts related matters as noted from 5 A to 5 of this MOM to be settled by the former EB within a period of one week i.e. by 05-07-20202 positively with a requested to the GS and the

Rnd

Pg-4

Treasurer to allow access to them to society office and co-operate as and when necessary for closing this chapter

V).The GB decided to sit again after one week to review the whole matter of Accounts reconciliation and decide further course of action on it.

W). The pending issue of Yes Bank Account and the fund therein was raised by some members of the GB was discussed with permission from the Chair. Mr.Ramnath Subudhi the ex-GS was requested to take a lead, coordinate with the bank in settling the matter at the earliest and he agreed to it.

X). After reconciliation of the above, the former EB will hand over the complete signed copy of the true accounts statement which will be submitted to internal auditor engaged for the financial year 2019-2020.

The meeting come to an end with a note of thanks to the Chair, members of the former EB members of the GB and members of ARC present with a mission to end the impasse that has lingered for a pretty long period.

Name of the Members Present

1. Mr.Ratnakar Baral
2. Mr. Susil kumar sabat
3. Mr.Pramod kumar Padhi
4. Dr.Adwait Prasad Nayak
5. Mr. Sanjog Kumar Mahapatra
6. Mr.Debendranath Sarangi
7. Mrs.Rajlaxmi Behura
8. Dr.Parsuram Samal
9. Mrs.Manju panda

Signature

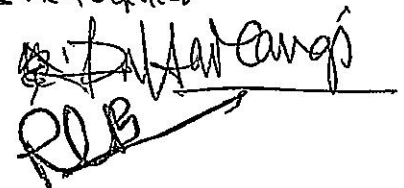


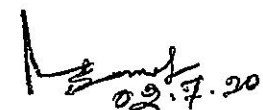
Susil Kumar Sabat
Dt: 02.01.2020



apnanyak.

S. Sanjog Kumar


R.B.


02.7.20

Manju Panda



10. Mr.Pradeep Ikumar Mohanty *Pradeep*
11. Prof.Shib Charan Naik *Shib*
12. Dr.Pranaya kumar Swain *Pranaya*
13. Dr.Girijashankar Acharya *Mr*
14. Mr.Prashant kumar padhy *Prashant*
15. Mr.Ramnath Subudhi *- 12 -*
16. Mr.Lagnajit Dash *Mr*
17. Mr.Sailen Patra *Sailen*
18. Mr.Saroj Kumar Samntray *Saroj*
19. Mr.Arun Kumar Sarangi *Arun*

Ar

pg-6