

Ref:- 66/2019-20

Dt:- 30/10/2019

NOTICE

A. Management of **“Owner’s Owned Parking Lot”**

1. We have received suggestions/requests from members CRWA that if a parking lot “Owned” by a member of CRWA is available/ vacant, the member should be allowed to park the vehicle of his guest/relatives in his/her “Owned” parking lot. After detailed deliberation, it has been decided to allow all MEMBERS OF CRWA only to park the vehicles of his/her near relatives like spouse, parents, sibling and children visiting them for a short period.
2. The flat Owner is required submit a request as per the format available in the Main Gate Security/ Maintenance Office prior to his/her guest’s arrival at main gate with details as indicated in the form. The filled-in form will be verified by security/ parking staff as per available record and will be approved by the PRESIDENT/ G.S. After obtaining the approval, the Main Gate Security will make necessary entry in the register and issue a specially designed CARD.
3. This arrangement is allowed only if the parking lot “Owned” by the owner is vacant after parking his/her own vehicle. **Under no circumstances, a vehicle with parking sticker shall be allowed to be parked in visitor parking space.**
4. The Owner will make a Refundable Security Deposit of Rs.200 (Rupees Two Hundred) for the CARD.
5. Once the visitor arrives at Main Gate, the security shall make a call to re-verify by intercom from the flat owner/ resident and upon confirmation, shall issue a specially designed CARD which will be kept on front (windshield) landing inside the vehicle with the allowed parking number facing outside as long as the vehicle is parked inside Cosmopolis complex.
6. The visitor at the time of final exit, must return the parking CARD to the security out exit gate which shall be promptly deposited at the main gate office. Security Gate will intimate to the maintenance office about refund of CARD and there after the depositor may collect the security deposit of Rs.200 from the maintenance office.

R. D. L. M.
30/10/2019

7. If the CARD is not returned by visitor after the scheduled date of departure, then the Deposit will be forfeited to prepare new CARD by CRWA and the same flat owner will lose the privilege in future to allot his/her parking lot to his/her guest.

B. MANAGEMENT OF VISITOR'S PARKING FOR VISITORS PARKING the procedure as mentioned in CRWA notice No. 14/2019-20 Dt. 14.09.2019 will be strictly followed.

P.K. - 1/14
30/10/2019
P.K.Padhy.

General Secretary (C.R.W.A)